

**Affiliate Officer/Secretaries Committee
2026 NCHA Convention Agenda
June 19, 2026 • 9:00 am – 11:00 am
Napa D
South Point Hotel • Las Vegas, Nevada**



1. Call to Order and Roll Call
2. Mission Statement
3. Website coming event listings
4. Standing Rule 11.c – Horses entered in error
5. Standing Rule 13
6. Year End data submission
7. NCHA payment processing
8. Edit sheet process
9. Draws
10. Old Business
11. New Business
12. Election of Chairman & Vice Chairman
13. Adjournment



Agenda Item # 3

Letting shows save the date and get them published with added monies listed, but NCHA will not put in all the details until 40 days out.

STANDING RULE 5.

Show Approvals for Championship shows and Limited Age Events with less than \$10,000 added. (For Limited Age Events with \$10,000 or more added see Standing Rule 7.)

1. NCHA reserves the right to refuse approval or cancel the approval of a show which it deems not to be in the best interest of the Association.
2. Point Year - The NCHA point year will begin on 12/28/2025 and end on the Sunday prior to the Start of the NCHA Futurity.
3. Championship Shows / Small Limited Age Events: A fully completed and signed show application form (submitted via pdf, paper or electronic show application process) must be submitted in order to be approved. Approved shows will appear on the NCHA website. Timing of the submission will dictate approval process:
 - a. Received at least forty (40) days prior to the closing date of entry for the show seeking approval – show will be approved provided all other criteria are met.
 - b. Received less than 40 days but more than thirty 30 days before closing date – show will be fined \$500 but approved, provided all other criteria are met.
 - c. Received less than 30 Days – ***no show will be approved under any circumstances.***

Agenda Item # 4

Changes with options

Rule Update to protect Participants and show Affiliates and Producers. 11c. reads

11c. If a horse is drawn which is not in the class, the entry shall be withdrawn. The original cattle changes are not affected. After the draw, absent horses shall be counted toward cattle changes, and horses will work as drawn in each group of cattle.

I feel like we need to correct some verbiage and add an 11c.1

11c. If a horse is drawn which is not in the class, the entry shall be withdrawn. The original drawn cattle changes are not affected stay in place. After the draw, absent horses shall be counted toward cattle changes, and horses will work as originally drawn in each group of cattle.

Would like to add

11 c1. Once class has started (Cattle in Arena). If a horse was drawn into class, that was not supposed to be in the class, and the error was the fault of the participant or a party to the participant, the participant is responsible for all fees associated with the class. The class will pay out based on the number of horses drawn in the original draw. If the error was the fault of secretary or staff member the fees will be paid by the affiliate or producer of the show and payout will be made according to the payout schedule of the original draw.

Or

11c.1. Once class has started (Cattle in arena) or Pre entry deadline passed. If a horse is drawn into a class that was not supposed to be in the class, and the error was the fault of the participant or a party to the participant, the participant is responsible for all fees associated with the class. The class will payout based on the number of horses drawn in the original draw (including the errored horse.) This is a SCRATCH horse. if the error was the fault of the secretary or staff member, the cattle fees will be paid by the affiliate or producer of the show, and the horse will be removed from the original class number. Payout will be made according to the payout schedule to the actual number of horses participating in class. This is an OUT horse



Agenda Item # 5

Suggested changes to Standing Rule 13.

STANDING RULE 13. A Weekend/Championship class may be offered with multiple go rounds. When a class has more than the standard go-round, a final must be held unless prevented by a force majeure event that is beyond the reasonable control of the show producer. In all cases, working or non-working finals, the number of places paid AND the number taken to any final must be based on the NCHA Mandatory Payout Schedule A. In the case where a tie results in additional entries advancing to the final, the number of horses advancing will be the number used to determine the payout percentages. Example, a class has 27 entries - which advances 7 entries to the final. After the go-round, the results reflect a 3 way tie for 7th - resulting in 9 horses advancing to the final. The percentages used for the final's payout is based on 9 instead of 7.

A class with less than 15 entries may utilize a Pencil Finals or run the entire class as a Finals. The number of entries paid and the amount (percentages) paid are the same as above, based on the NCHA Mandatory Payout Schedule.

Agenda Item # 6

Provide Year end Reports to this Association, within 15 (thirty) days of Affiliate last show of the point year.

Agenda item # 7

1. Because of that changeover, we CANNOT accept scanned/mailed forms with Credit Card or ACH information on them. We have to delete them and are not allowed to process them. Which means a phone call back to you anyway. Easiest way to avoid an issue... just put membership renewals on their bill at the show. We HIGHLY RECOMMEND this method. Then you just need to send the form – and it will not have payment information. Going forward do NOT send us membership forms with handwritten payment information on them.
2. We no longer accept DEBIT credit cards as payment. We only accept non-debit Credit Cards, ACH or check. So if you want to send them online to do their renewal, they can't use a debit card.
3. Payment of Show Fees – With the new company, they can put your payment methods securely in their vault. So you don't even need to send a check through the mail! Send your results as normal and say "pay my fees using the ACH account (or Credit Card) on file ending in "xxx". You can call us with a checking account number (no fee) or Credit Card number to put on file for your shows.

Agenda Item # 9

Standing Rule 11:

Recommendation to add for Weekend LAE only – these classes are usually stacked with only a couple of on multiples of horses, no back to backs would make the show run smoother and faster. Both Faster Cut and Equinal programs offer.

Weekend LAE only – if the class has 15 or more horses, a random computer draw utilizing the "No back to back" feature may be used.