

**NCHA EXECUTIVE COMMITTEE MEETING MINUTES  
JANUARY 11-12, 2021  
WILL ROGERS – FORT WORTH, TX**

A meeting of the Executive Committee of the National Cutting Horse Association was held Monday and Tuesday, January 11-12, 2021 beginning 8:00AM central time.

All Executive Committee members were present: President Steve Norris, President-Elect Ora Diehl, Vice President Ted Sokol, Kristen York, Rock Hedlund, Kirby Smith, Byron Green, Sharon Overstreet (via phone), Toddy Pitard, Skip Jones, Matt Miller, Ernie Beutenmiller, Lachlan Perks and Tatum Rice. NCHA Executive Director Jay Winborn, Director of Shows Shianne Megel, Manager of Shows Joshua Valdez, Manager of Marketing and Communications Callie McCarthy and Cathy Marie Aleff were also in attendance for this meeting. NCHA Legal Counsel Jim Morris also attended a portion of the meetings.

**MONDAY – JANUARY 11, 2021**

The Executive Committee meeting was called to order at 8:03AM and roll call was taken.

President Steve Norris welcomed the attendees and opened the meeting with an invocation.

Executive Committee Member Ernie Beutenmiller immediately followed by reciting the NCHA mission statement.

**APPROVAL OF MINUTES**

A **MOTION** was made by Byron Green and **SECONDED** by Kristen York to approve the minutes from the November 17, 2020 Executive Committee conference call. **MOTION CARRIED.**

A **MOTION** was made by Ernie Beutenmiller and **SECONDED** by Ted Sokol to approve the minutes from the December 2, 2020 Executive Committee conference call. **MOTION CARRIED.**

A **MOTION** was made by Byron Green and **SECONDED** by Toddy Pitard to approve the minutes from the December 17, 2020 Executive Committee conference call. **MOTION CARRIED.**

**PRESIDENT REPORT – STEVE NORRIS**

President Steve Norris addressed the members of the Executive Committee emphasizing how pleased he was with results of the Futurity.

Steve recently attended a show in Phoenix, AZ and the feedback was very positive regarding the circuit program. There was a lot of interest and great questions about the program.

Steve also wanted to update the EC that the approved minutes and monthly financials will be posted on the Director's forum. We need to encourage our Directors to utilize this application with regards to future communications.

President Steve Norris expressed thanks to the entire Executive Committee and staff for all their time and efforts through this pandemic. Our association has been faced some challenges in 2020. Looking forward to a great 2021.

### **EXECUTIVE DIRECTOR REPORT – JAY WINBORN**

Executive Director Jay Winborn addressed the Executive Committee with the results of the Western Bloodstock horse sale with payment to the association in the amount of \$947,000.

Governor Abbott's Chief of Staff signed and approved the 2019 Futurity funding from the MERP program. The 2020 Summer Spectacular is on track to be processed right behind that payment.

The 2020 Super Stakes insurance claim has been approved and is on the way with an estimated amount of \$635,000.

Jay also addressed the practice pen and ticket challenges NCHA faced at the Futurity. Jay and the staff will be redistributing the responsibilities and are currently evaluating options for the Super Stakes. Any changes will be communicated appropriately from the office.

### **REGIONAL REPORTS**

President Steve Norris addressed the members of the Executive Committee that we will hear from each of the Regions and the At Large Directors with updates.

**Region 1 – Kristen York** reported that her region is evaluating challenges on moving forward with the circuits and the boundary lines for circuit finals; just recently Canada is getting excited.

**Region 2 – Rock Hedlund** reported that cuttings are challenged in his area. CA, NV and AZ are basically shut down for large gatherings. They are working on moving shows to alternate locations. Cuttings are good just challenging to find locations. Steve added that the Queen Creek had a great turnout.

**Region 3 – Kirby Smith** reported that there is a lot of discussion in his region on the migration to discuss circuits vs regions. 16 new shows on the calendar, trying to coordinate and not overlap.

**Region 4 – Byron Green** reported that cuttings are very positive with a lot of participation. A couple of directors have stepped up in creating a calendar method to keep shows from stepping on top of each other which has worked really well in our region. There is a lot of questions and talk about the circuit program. Byron has inquired about AQHA 2021 Congress and will update the EC with that information.

**Region 5 – Sharon Overstreet** reported that our cuttings are good. We finished really strong in 2020. Our 2021 year has started off strong with 1,007 entries at the first show. There is a lot of interest in the circuit program. Augusta postponed so they are expecting the FL show in February to be strong.

**Region 6 – Toddy Pitard** reported that shows are strong in our region. There is a lot of excitement about the circuit program. Continuing to work with the directors on their continued support for the local shows and the association. Encouraging directors to utilize the Director Forum.

Executive Director Jay Winborn encouraged all as each member of the EC communicates with their directors regarding the NCHA Director's Forum that they know the forum is for current directors ONLY.

**Region 7 – Skip Jones** reported that in his region the Amarillo public facilities are shut down due to the pandemic. It is forcing his region to establish relationships with private facility owners to host shows. Steve Smith has been appointed to fill the vacancy of a director in West Texas.

**Region 8 – Matt Miller** reported that all the shows have been strong with a lot of entries. Matt is trying hard to recruit directors for the North Texas area to eliminate a shortfall again this year.

**At Large – Ernie Beutenmiller** reported that in late December he had the opportunity to meet with a couple of affiliates which provided positive results and an encouraging show calendar for 2021. There have been a lot of questions regarding the Futurity and the circuit program. Shows have been strong, and cutters are active.

**At Large – Lach Perks** reported that a well-known equestrian facility in Parker County is under new ownership. Lach recommended that we take a closer look at monitoring the \$2K class in the circuits as we get things kicked off and we move forward with the program.

**At Large – Tatum Rice** reported that discussions have been very positive, and all are looking forward to the 2021 show year.

### **VP SELECTION UPDATE – ORA DIEHL**

President-Elect Ora Diehl addressed the members of the Executive Committee with a status update on the progress of the VP Selection Committee and the timeline of events.

### **MEMBERSHIP UPDATE – JULIE DAVIS**

Director of Membership Julie Davis addressed the members of the Executive Committee with a membership update for the association. We currently have 12,199 members in our association

which is up 200 members from 2019. The retention from complimentary memberships is about 35% from 2019.

Some additional comments from the membership to report is that members are ready to cut and get 2020 behind them. Members are excited about the opportunities that the new circuit program brings to the weekend competitor. The Kubota incentive program has brought in a number of memberships to take advantage of that program.

Executive Director Jay Winborn introduced our new NCHA Comptroller Nanci Gates and welcomed her to the Executive Committee meeting.

### **FINANCIAL REPORT – MARK SENN/DENISE SEIZ/NANCI GATES**

Chairman of the Finance and Audit Committee Mark Senn addressed the Executive Committee with a summary of the current financials for the months of October and November 2020.

Mark highlighted recent activity with the draw on the line of credit that was approved in December for \$2M and some funds that have been applied over the past couple of weeks and forthcoming. He also added that the NCHA has already paid back \$950,000 to that line of credit balance with remaining to be paid off soon.

After an explanation of the financial reports provided to the Executive Committee, some key points on current financials for the month of October are listed below:

- Total Assets: \$16.3M
- Total Cash: \$2.7M                      SF: \$1.2M
- Total Investments: \$5.6M      SF: \$2.6M
- Total Accounts Receivable: \$2.1M
- Total Revenue: \$253,691
- Total Expenses: \$384,445
- Net Profit: \$-130,753 with MERP

After an explanation of the financial report, some key points on current financials for the month of November are listed below:

- Total Assets: \$16.9M
- Total Cash: \$3M                      SF: \$1.35M
- Total Investments: \$5.6M      SF: \$2.6M
- Total Accounts Receivable: \$2M
- Total Revenue: \$170,180
- Total Expenses: \$407,390
- Net Profit: \$-237,210 with MERP

As the Executive Committee reviewed these financials, they participated in a lot of discussions on changes to revenues and expenses.

President Steve Norris expressed thanks to Mark, Denise and Nanci for their efforts in presenting this financial data to the committee.

## **OPERATIONAL UPDATES – JAY WINBORN**

Executive Director Jay Winborn requested an extension of the 15-day show approval based on the current situations with the ongoing pandemic.

A **MOTION** was made by Matt Miller and **SECONDED** by Toddy Pitard to extend the 15-day show approvals through March 31<sup>st</sup> and retroactive from January 5<sup>th</sup> as pandemic continues to impact our cutting business. **MOTION PASSED.**

Jay would also like the Executive Committee to entertain the thought of an arbitration process to cut back on legal expenses. An arbitration clause could be implemented to the membership application and renewal forms. After much discussion, the executive committee decided to table this issue for the March EC Meeting.

## **SHOW DEPARTMENT UPDATES – SHIANNE MEGEL**

Director of Shows Shianne Megel addressed the Executive Committee with updates from the show department.

### **2020 Futurity Summary**

The total Futurity payout was \$3.67M and the total WF payout was \$367,122. The tradeshow revenue increased about \$95K from 2019. The USCHA event was successful with 257 entries.

Jay imposed a goal on the show department to look at all avenues to save at the shows and after some tough conversations with the facility and our service provider we saved \$26K.

### **2021 Futurity Outlook**

As of the second payment, we have 412 entered in the open as compared to 622 this time last year and 111 in the non pro as compared to 158. The payment did land in conflict with the Abilene show and we are experiencing USPS mail delays.

## **Rule Clarification**

### ***Standing Rule 5 – Paragraph 2***

*Applicants for NCHA approved weekend shows may be NCHA Affiliates, or may be Individuals, managers, or organizations able to meet the pertinent requirements of these rules including the financial responsibility requirements as listed below to be NCHA approved. NCHA Affiliate cannot approve having a joint show with a competing association with the exception of AQHA, APHA **and**, High School Rodeo **and organizations that also host an approved NCHA Championship Circuit Show or NCHA Circuit Show.***

## ***Qualification in Eastern & Western Show Rules – PERTAINING TO 2022 SHOW RULES***

*1. Participants will be limited to:*

- (a) **The Top 30 2021 Circuit Standings** from the **12 NCHA Circuits**, as determined by official Association records from the classes listed in Rule 1 above, plus two Youth classes (jackpot);*
- (b) **Affiliate Top Ten** as determined by Affiliate records from the same classes.*

## **Buckles**

Shianne mentioned that upon her arrival there was budgetary decision made to cut buckles to the Top 10 finalists with youth and Futurity exempt from that practice. In August 2019, a change was made to issue certificates to all finalists to be redeemed for a buckle at their discretion. Expenses for 2019 - \$84,694 and 2020 - \$102,577.

## **Executive Committee requested additional data from 2018 and for this issue to be brought back at the March EC Meeting.**

2021 Super Stakes and Summer Spectacular entry data discussions will be continued for Tuesday, January 12<sup>th</sup>.

## **NCHA CIRCUIT PROGRAM UPDATES – JOSHUA VALDEZ**

Manager of Shows Joshua Valdez addressed the Executive Committee with updates on the implementation of the circuit program highlighting rules, circuit finals producers, youth, communication, finance, and future goals.

**SEE the latest [NCHA Circuit Program Policy and Rules](#) on the NCHA website.**

## **LEGAL UPDATES – JIM MORRIS**

NCHA Legal Counsel Jim Morris addressed the Executive Committee with a suggested change in the language of Standing Rule 4 to address failure to pay.

After Jim's presentation, a **MOTION** was made by Skip Jones and **SECONDED** by Lach Perks to approve the proposed revision as described below for Standing Rule 4. **MOTION PASSED.**

### ***STANDING RULE 4. Payments for Fees and Show Charges.***

a. ***Failure to timely make payments due to NCHA***

*Any member, vendor, sponsor, advertiser, approved show, or official of an approved show that fails to pay when due any obligation owing to the NCHA for any reason whatsoever is subject to the disciplinary actions provided for in this Rule. Failure to make payments, as used in this Rule, shall include presenting a worthless check, making a credit card charge that is denied or making any other form of payment that is rejected. This Rule applies to payment of monies owed to the NCHA for any reason including, but not limited to, entry fees, stall fees, show charges, office charges, stock charges, advertising charges, sponsorship fees, premiums, or any other fees or charges of any kind. Payment of fees or other charges by a third party shall not release the party on whose behalf the payment was made from responsibility for making payment or from receiving disciplinary action under this Rule.*

b. ***Failure to timely make payments due to Show Management.***

*Any member that fails to timely pay when due any obligation owing to the Show Management relating to the member's participation in the show (i.e. - for entry fees, stall*

charges, etc.) is subject to the disciplinary actions provided for in this Rule. The term “Show Management” as used herein is the organization or individual acting as sponsor of a cutting horse contest for which said organization or individual sought and received the approval of NCHA to conduct the cutting horse contest (or any other person(s) designated by said organization or individual to act on its behalf).

The NCHA does not generally guarantee any payments due to Show Management. However, for NCHA approved shows that are required to pay the NCHA 8% of all entry fees owed under NCHA rules, the NCHA does guaranty payment of entry fees only, but under the following conditions: (i) the member paying the entry fees must be an NCHA member in good standing at the time that the entry fee is paid; (ii) the show in question has timely paid the NCHA the entire 8% of all fees owed to the NCHA as provided for in NCHA Rules; (iii) the cutting horse contest must be approved by NCHA in advance in accordance with NCHA rules; and; (iv) Show Management must request reimbursement from the NCHA for any unpaid entry fees within thirty (30) days after the show’s closing date.

Show Management may take any actions it deems reasonably necessary to collect unpaid fees which it feels are in the best interest of the show, so long as such actions comply with NCHA Standing Rules. If a member feels that Show Management has not acted in the best interest of the show or has violated NCHA Standing Rules in its collection efforts, the member may file a complaint with the Executive Director. The complaint will be handled by the NCHA Grievance Committee in accordance with Standing Rule 37.

c. Disciplinary Guidelines for Violation of Rule

Listed below are the disciplinary guidelines which apply for violations of this Rule. These are guidelines only and may be increased or decreased by the NCHA, in its sole discretion, based on the severity of the violation.

1. Violations by Show Management or Show Officials

If Show Management or show officials fail to make timely payments due and owing to the NCHA for any reason, the results for their show will not be counted or posted by the NCHA until such time as all amounts due and owing to the NCHA, plus a fine of \$250.00, are paid in full.

2. Violations by Advertisers, Vendors or Sponsors

If an advertiser, vendor or sponsor of the NCHA fails to timely make payments due and owing to the NCHA for any reason, all benefits due to the advertiser, vendor or sponsor as a result of their agreements with the NCHA shall be suspended until such time as all amounts due and owing to the NCHA, plus a fine in the amount of \$250.00, are paid in full.

3. Violations by Members

If a member fails to make payments due to the NCHA for any reason whatsoever (including payments for the Cutting Horse Chatter or reimbursements made by the NCHA to Show Management for unpaid entry fees) or to Show Management, the following disciplinary guidelines shall apply:

- (i) If reimbursement in full is not made by the member to the NCHA or Show Management (whichever is applicable) within thirty (30) days of written notice

- being sent to the member, the NCHA membership of that member shall be immediately and automatically suspended.*
- (ii) Violation of paragraph a or b above shall also result in a fine of \$50.00 due and payable from the member to the NCHA, so long as full payment of the entire outstanding amounts are made within 30 days of notice of non-payment from the NCHA or Show Management. If such payments are not made in that 30 day period as required by section 3(i) above, an additional \$250.00 fine will be added to the amount due and owing to the NCHA.*
  - (iii) Any suspension given under this Rule shall extend to the entity (horse or business) directly connected to the suspension unless the entity is transferred in a bona fide sale to an unrelated party. The burden is on the selling party to prove that the sale was a bona fide sale to an unrelated third party.*
  - (iv) The automatic membership suspension referenced in section (i) above shall remain in effect until full reimbursement of all fees is received by the NCHA or Show Management (whichever is applicable) and full payment of the fine listed in section (ii) above is received by the NCHA.*
  - (v) Any NCHA points, annual awards or certificates received by any owner or rider when he/she is in violation of this Rule shall be forfeited. NCHA points, annual awards or certificates forfeited under this rule will not be reinstated.*

### **GRIEVANCE COMMITTEE – ROCK HEDLUND/JIM MORRIS**

Chairman of the Grievance Committee addressed the Executive Committee with concept of a proposed complaint form and an amendment to Standing Rule 37 with regards to the 7-day limitation on filing a complaint.

#### **Complaint Form**

After much discussion, a **MOTION** was made by Matt Miller and **SECONDED** by Skip Jones to approve the proposed complaint form for grievance complaints. **MOTION PASSED UNANIMOUSLY.**



**COMPLAINT FORM**  
(Approved 1/11/21)

1. Member(s) Making Complaint:

Print Name: \_\_\_\_\_ Member Number: \_\_\_\_\_

Print Name: \_\_\_\_\_ Member Number: \_\_\_\_\_

Print Name: \_\_\_\_\_ Member Number: \_\_\_\_\_

2. Person against whom complaint is being made: \_\_\_\_\_

3. Please provide detailed description of alleged rule violation including:

a. Date(s) of the incident(s) in question: \_\_\_\_\_

b. The show at which the alleged incident(s) occurred: \_\_\_\_\_

c. The location on the show grounds where the alleged incident occurred (i.e.- show arena, practice pen, etc.): \_\_\_\_\_

d. Detailed description of the activity that resulted in the alleged rule violation (attach additional pages if needed): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

e. List other witnesses and their address to event (if any): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

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In order for a complaint to be considered and acted upon, all information in items 1 through 3 above **must** be provided. Additionally, if you have any documents relating to the basis for this complaint, please include copies of those documents with this completed form and return to NCHA.

4. Do you want this complaint to remain anonymous? Yes \_\_\_\_\_ No \_\_\_\_\_  
 (Note: Under NCHA Standing Rule 37.a, only complaints alleging violations of the NCHA's Zero Tolerance Policy that meet the requirements of NCHA Standing Rule 35.6 can be made anonymously.)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Staff will work through the specifics on getting this communicated and implemented.

**Grievance Committee Policy Changes to Panel Selection Terms**

After much discussion led by Chairman of the Grievance Committee Rock Hedlund, a **MOTION** was made by Lach Perks and **SECONDED** by Matt Miller to approve the suggested change to Section B in the Grievance Committee Policies to strike out the language as reflected in the following. **MOTION PASSED.**

**B. The Grievance Committee Panel**

*Beginning in August, 2018, a Grievance Committee Panel (the "Panel") shall be formed and will consist of 15 NCHA members appointed by the NCHA President. All members who are appointed by the President in 2018 under this policy shall draw numbers from one to three in order to achieve staggered service on the Panel. Those drawing the number one shall serve an initial one year term. At the end of that one year term, that member will be eligible for appointment for additional three year term by the NCHA President. No member drawing a number one will be eligible to serve for more than seven (7) consecutive years on the Panel. Those drawing the number two shall serve an initial two year term. At the end of that two year term, that member will be eligible for appointment for additional three year term by the NCHA President. No member drawing a number two will be eligible to serve for more than eight (8) consecutive years on the Panel. Those drawing the number three shall serve an initial three year term. At the end of that three year term, that member will be eligible for appointment for additional three year term by the NCHA President. No member drawing a number three will be eligible to serve for more than six (6) consecutive years on the Panel.*

*\_\_\_\_\_ All members of the Grievance Committee Panel appointed from 2018 and thereafter shall serve for a term of three (3) years (unless membership on the Panel is terminated earlier pursuant to the*

~~provisions of Section F below), with a maximum consecutive service of two (2) terms.~~

~~—The Panel Chairman and Vice Chairman will be elected each year at the NCHA Annual Convention by a majority vote of the then sitting Panel Members. For the original Panel assembled in 2018, the President will appoint the Chairman and Vice Chairman.~~

## **Standing Rule 37 Proposed Revision**

### **Standing Rule 37 (a) Filing a Complaint**

Any NCHA member may file a complaint regarding any alleged violation of NCHA Rules by submitting the complaint in writing to the NCHA Executive Director. The complaint must be signed by the person or persons filing the complaint or, if filed electronically, identify the name of the person or persons filing the complaint, and sent to the NCHA Executive Director together with a check or credit card payment in the amount of \$50 made payable to the National Cutting Horse Association. The complaint must be in essentially the form supplied by the NCHA and available on its website. The complaint must, at a minimum, contain the following information: the names of the person or persons filing the complaint, the name or names of the persons alleged to have violated the NCHA rules, the date of the alleged violation, the show at which the alleged violation occurred, the location on the show grounds where the alleged violation occurred, a detailed description of the activity that resulted in the alleged violation, and the names and addresses of all witnesses believed to have knowledge of the alleged violations. There is no \$50 fee for filing a complaint about reporting a violation of the Zero Tolerance Policy or for a complaint submitted by an NCHA Director, a class representative, show management or a judge. Anonymous complaints will not be accepted, investigated or acted on by the NCHA (except reports of alleged violations and Zero Tolerance Policy that meet the requirements of rule 35.6). A complaint must be filed (postmarked, faxed, emailed or hand delivered) within seven (7) days of the alleged rule violation. The timing for filing a complaint alleging a violation of the Zero Tolerance Policy is contained in standing room 35.6. No complaint is required for the NCHA to take disciplinary action regarding a member's competitive status (i.e. - violation of non-professional and/or amateur rules) or for violation of the NCHA medication and drug rules contained in Rule 35A.

## **SECOND CHANCE CUTTING PROPOSAL – LINDY BURCH (RON PIETRAFESO JOINED VIA PHONE)**

Past President Lindy Burch addressed the members of the Executive Committee with a presentation to consider regarding a second chance to cut at the Futurity. This concept is proposed to develop its own purse with an additional entry fee and a potential outside sponsor.

This proposed concept led to much discussion amongst the members. **The Executive Committee decided to table this issue for further analyses.**

President Steve Norris expressed thanks to Lindy Burch and Ron Pietrafeso for their time in presenting this second chance concept to the Executive Committee.

## **STANDING COMMITTEE MINUTES DISTRIBUTION**

Minutes were distributed to each of the appointed Executive Committee liaisons from the standing committees that they support from the period of June 2020 to current.

## **ADJOURNMENT**

President Steve Norris adjourned the first day of the meeting and advised members that session will reconvene on Tuesday, January 12th at 8:30AM central time.

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**TUESDAY – JANUARY 12, 2021**

The Executive Committee meeting reconvened and was called to order at 8:34AM by President Steve Norris.

**SHOW DEPARTMENT UPDATES – SHIANNE MEGEL (continued)**

Director of Shows Shianne Megel addressed the Executive Committee introducing Angie Highland and Casey Green to present a proposed payout structure for the 2021 Super Stakes.

**2021 Super Stakes**

After much discussion, a **MOTION** was made by Rock Hedlund and **SECONDED** by Tatum Rice to approve the recommended payout schedule contingent on the one entry fee format for the 4, 5 and 6/7 year old open only. This is recommended to go to the Finance and Audit, Limited Age Events, Stallion Owners and Breeders and Professional Trainers Committees for input and bring that back to the Executive Committee by January 19<sup>th</sup> for final consideration. **MOTION PASSED UNANIMOUSLY.**

**2021 Summer Spectacular**

Director of Shows Shianne Megel highlighted and asked the Executive Committee to consider this proposed payout structure for both the Super Stakes and Summer Spectacular with the first payment being due on April 10<sup>th</sup> for the 2021 Summer Spectacular.

President Steve Norris expressed thanks to Angie Highland and Casey Green for their time with presenting this payout structure presentation to the Executive Committee.

**LEGAL UPDATES – JIM MORRIS (continued)**

NCHA Legal Counsel Jim Morris addressed the members of the Executive Committee with updates.

**Robert's Rules of Order Concept**

President Steve Norris appointed President-Elect Ora Diehl and At Large Member Ernie Beutenmiller to coordinate with legal to develop a policy for rules tailored specifically for NCHA committee meetings and bring it back to the March EC Meeting for approval.

**Bylaw Revisions**

Jim Morris proposed a draft to the bylaw revision. It was recommended to thoroughly review these proposed changes and bring this back to the March EC Meeting for preparation to the Board of Directors for a vote at the upcoming convention.

## **2021 NCHA ANNUAL CONVENTION (JUNE 4-6, 2021)**

**After much discussion, the Executive Committee collectively made the determination to postpone the 2021 NCHA Annual Convention from the tentative scheduled dates of June 4-6, 2021 to the 2021 Summer Spectacular with future dates yet to be determined. The Executive Committee plans to revisit this issue at the March EC Meeting.**

## **NEW BUSINESS**

President-Elect Ora Diehl updated the members of the Executive Committee with her official resignation from the NCHA Foundation as a Trustee.

## **ADJOURNMENT**

There being no further business to come before the committee, a **MOTION** was made by Byron Green and **SECONDED** by Skip Jones to adjourn the meeting. **MOTION CARRIED UNANIMOUSLY.**